



WEDDINGS AT FESTIVAL HILL

Festival Hill, the inspiring campus of Round Top Festival Institute, is located one-half mile north of Round Top on State Highway 237. Graced by 100 year old oaks, historic homes, acres of shady shrubs and carefully tended flower and herb gardens, the complex offers two very popular venues for the perfect wedding.

The beautifully restored Edythe Bates Old Chapel, built in 1883, seats 160. The Herzstein Plaza is a stunning outdoor venue, perfect for receptions of up to 300 guests, or seated dinners for 100.

RENTAL RATES*

Option 1	Edythe Bates Old Chapel Only	\$2,100
Option 2	Herzstein Plaza Only	\$3,900
Option 3	Edythe Bates Old Chapel and Herzstein Plaza	\$5,400

*Rates are subject to change until a contract is signed.

Wedding Rentals include

- Two parking attendants (for 100 guests; additional fee applies for larger groups)
- Armed security officer
- Free parking area near chapel and plaza
- Up to four dressing rooms for wedding party (located in the Studio Dorms near concert hall)
- Lower Chapel staging area
- AV technician to operate owner's equipment (specialized equipment and technicians must be arranged for by renter at renter's cost; must be approved by owner)
- Outdoor photo shoot (must schedule appointment; indoor photo shoot in Chapel and Menke House Parlours can be scheduled for a fee of \$50 per hour)
- Wedding Rehearsal (must schedule in advance)

ADDITIONAL FEES

Piano Rental (includes tuning, does not include pianist) \$500.00

Organ Rental (does not include organist*) \$500.00

(*must hire Linda Patterson as organist; arrangement is between renter and Dr. Patterson. Contact information will be provided.)

TO RESERVE A DATE

A refundable deposit of \$500 holds the date for 10 days. A contract must be signed and a non-refundable deposit of 25% of the venue rental fee, plus a security deposit of \$500, must be paid to reserve a date. The security deposit is refunded 30 days after the event, less any damages.

The contract is between Renter and The James Dick Foundation, owner of the property.

RULES

- Beer and wine may be served at the reception. No liquor is allowed on the premises.
- Family of wedding party must bring beer and wine on campus. Must remove from campus after event.
- All audio entertainment must stop at 11:00 PM. This includes, but is not limited to, band, DJ, vocalists, instrumentalists, recordings, etc.

RENTAL TIME FRAME

Setup in the chapel may begin at 9 am on the day of the event. Setup on the plaza may begin on the day before the event during normal business hours. Tenting may be setup earlier with approval from the owner. All setup activities must be scheduled and pre-approved.

PLANNING SERVICES

Round Top Festival Institute does not provide planning, set-up or teardown services. Although not required, it is recommended that all events consider engaging a planner to assist with set-up/teardown, staffing, catering and rental equipment.

VENDORS, EQUIPMENT AND OTHER EVENT NEEDS

The most common vendors which events will utilize are caterers, rental companies, florists, bands/DJ's.

PAYMENTS

The remaining rental fee and any additional fees are due 2 weeks prior to the event. Payments may be made by check or credit card (MasterCard, Visa, Discover, American Express).

CONTACT

For more information about renting our facilities for your wedding, please contact Stephanie Van Dresar, Wedding Site Coordinator at weddings@festivalhill.org or call 979-249-3129. The Wedding Site Coordinator is responsible for coordinating your event between the wedding party and Festival Hill and does not serve as the wedding planner.

<http://festivalhill.org/weddings>

ALL PRICES, RULES, GUIDELINES AND STATEMENTS CONTAINED HEREIN ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Round Top Festival Institute is the sole project of The James Dick Foundation, a 501(c)(3) non-profit public education organization.